

First meeting of Oversight Committee of India Country Coordinating Mechanism

Date: 9th April 2024, 10:00- 11:30 AM

Mode: Virtual mode :

<https://mohfw.webex.com/mohfw/j.php?MTID=m669112bbd1db0be79fee1be784de1610>

Agenda:

- Selection of Chair and Vice Chair for tenure of OC (1st January 2024 to 31st December 2025).
- Inputs towards revision of ToRs of Oversight Committee.

Dr Shobini Rajan, Focal point ICCM, welcomed and appraised the committee about the agenda of the meeting. Quorum was complete as there were 09 members out of total of 13 members of OC and quorum is half plus one, interpreted here as 8 or more members being present.

At the outset, Coordinator, India CCM appraised the committee that, although the membership for ICCM is not a pre-requisite for membership of OC, yet both the Chair and Vice Chair of OC are required to be member or alternate member in India CCM as per TOR of ICCM and OC.

Agenda 1:

Focal point ICCM gave two options for selection of Chair and Vice Chair in accordance to TOR of ICCM/OC.

1. Self-nomination by the candidate with seconding by at least one member of OC followed by voting during the current meeting
2. ICCM secretariat to seek nominations on mail and thereafter go for online voting.

The OC unanimously agreed to the first option and self-nomination from eligible candidates for Chair and Vice Chair was sought on the chat box of the virtual meeting.

Eligible candidates include the following:

- i. Dr Ravi Kumar
- ii. Dr. Gopa Kumar
- iii. Mr. Samir Kumar Sahu
- iv. Prof. Ramila Bisht
- v. Mr. Vijay Nair
- vi. Mr. Shridhar Pandey

The matrix of nominations is given below:

| SI No | Name of the OC member | Nomination seconded for Chair of OC by | Nomination seconded for Vice Chair of OC by |
|--------------|------------------------------------|---|--|
| 1 | Dr. Ravi Kumar (Self Nominated) | Ms. Nandini Kapoor and consented by the following members: Mr. Shridhar Pandey Mr. Vijay Nair Mr. Samir Kumar Sahu Dr. Deepika Srivastava Joshi | Nominated by Dr. P.K. Srivastava and consented by Mr. Pratik Raval |

| | | | |
|---|-------------------------|---|--|
| 2 | Dr. Gopa Kumar | Nominated by Dr. P.K Srivastava Consented by Dr. Gopa Kumar | Nominated by Mr. Vijay Nair Seconded by Dr. Deepika Srivastava Joshi |
| 3 | Mr. Samir Kumar Sahu | | Nominated by Mr. Shridhar Pandey Seconded by Dr Gopa Kumar |
| 4 | Mr. Vijay Nair | | Nominated by Mr.Pratik Raval Mr Vijay Nair has not accepted nomination and chose to withdraw. |

The voting process for three candidates for both Chair and Vice Chair positions was done on the chat box as detailed below:

| Candidate | Voted as Chair by | Voted as Vice Chair by |
|---------------------|-----------------------------|-----------------------------|
| Dr.Ravi Kumar | Mr. Shridhar Pandey | Dr PK Srivastava |
| | Ms. Nandini Kapoor | |
| | Mr. Vijay Nair | |
| | Mr. Pratik Raval | |
| | Mr. Samir Kumar Sahu | |
| | Dr.Ravi Kumar | |
| | Dr.Deepika Srivastava Joshi | |
| Total Votes: | 07 | 01 |
| Dr. Gopa Kumar | Dr. P.K.Srivastava | Mr. Vijay Nair |
| | Gopa Kumar | Mr. Pratik Raval |
| | | Dr.Deepika Srivastava Joshi |
| | | Mr. Shridhar Pandey |
| | | Ms. Nandini Kapoor |
| | | Mr Samir Kumar Sahu |
| Total Votes: | 02 | 06 |

Based on the votes received by the members, the following decision was recorded.

- 1. Dr Ravi Kumar, Alternate Member, ICCM will be the Chairperson of OC**
- 2. Dr Gopa Kumar, Member ICCM will be Vice Chairperson of OC.**

After congratulating both the members, it was informed that there is no significant difference in the role of Chair or Vice Chair and both will equally contribute towards effective functioning of the Oversight Committee.

The proceedings were handed over from ICCM secretariat to the Chair and Co-Chair for next agenda.

Agenda 2:

The chair made introductory remarks and sought inputs from the house on improving the effective functioning of OC for meeting the objectives.

Major discussion points are:

- The Chair proposed that necessary steps need to be taken to strengthen the cognizance by the stakeholders of Oversight Committee recommendations. He further opined that the work of OC is not just a routine visit or review or meetings, but should get due weightage and have impact on program interventions.
- The Vice Chair reiterated that due importance has to be given to OC visits and their recommendations especially with respect to TB, since the next two years are critical for TB elimination in India. He also suggested that the programme divisions may act immediately act on recommendations of the OC.
- The Vice chair also suggested that the action plans along with a visit plan to be prepared and the reports should also be submitted in a timely manner.
- It was proposed that the OC has to regularly coordinate with programme divisions and PRs. It was further proposed to convene the quarterly meetings physically and Virtual monthly meetings.
- The Chair emphasised that the role of OC is being supportive and not fault finding. It was suggested that there should be capacity building for the OC members.
- The Chair requested the support of Ms Nandini Kapoor Dhingra, Senior Advisor, UNAIDS and member of OC as well as the outgoing Chair of previous OC to prepare action points based on previous experience as Chair OC and ICCM member for strengthening OC and its activities.
- The Committee requested active participation of OC members during field visits and participate in for field visits to effectively cover all the three disease control programmes.
- It was suggested that, additional ICCM members can also be co-opted for OC visits. It was also suggested to identify a resource pool of experts. It was proposed that members to share their areas of expertise and interest, that will help with optimised field visit team composition.
- Focus was directed towards building accountability and responsibility of the OC and its role in strengthening functioning of Principal Recipients.
- The committee recommended disease specific focal points for HIV, TB, Malaria and C19RM grant within OC for effective coordination and liaison with OC and programme divisions. The proposed disease specific focal points were as follows:
 - Dr. Gopa Kumar for TB

- Mr. Vijay Nair for HIV, C19RM and KP grant
- Dr. P.K Srivastava for Malaria
- The Chair proposed to identify states and geographies, specific aspects from the approved grants to be focus areas for next Oversight visits.
- The Chair proposed for participatory preparation of work plan and requested the ICCM secretariat to share a format for the same.
- Focal point India CCM informed that the ToRs of OC in track change will be shared with the committee for their inputs and suggestions.
- Focal point India CCM encouraged OC members read the grant documents shared with them on mail and on ICCM website at (mention URL).

Meeting ended with vote of thanks to the chair.

Annexure I: Attendance sheet

Annexure II: TOR of OC

List of Participants:**Annexure-1**

| SI No | Name of participant | OC/ICCM | Attendance |
|--------------|--------------------------------|----------------|--------------------------|
| 1 | Dr. Ravi Kumar | Chair, OC | Present |
| 2 | Dr. Gopa Kumar | Vice Chair, OC | Present |
| 3 | Dr P.K.Srivastava | Member, OC | Present |
| 4 | Ms. Nandini Kapoor Dhingra | Member ,OC | Present |
| 5 | Dr.Deepika Srivastava Joshi | Member, OC | Present |
| 6 | Mr. Pratik Raval | Member, OC | Present |
| 7 | Mr. Vijay Nair | Member, OC | Present |
| 8 | Mr. Shridhar Pandey | Member, OC | Present |
| 9 | Mr. Samir Kumar Sahu | Member, OC | Present |
| 10 | Prof. Ramila Bisht | Member, OC | Not attended |
| 11 | Dr. Naresh Goel | Member, OC | Not attended |
| 12 | Dr. Amar Shah | Member, OC | Not attended |
| 13 | Mr.Suresh Puri | Member, OC | Not yet submitted NoC |

| SI No | Name of the participant | India CCM Secretariat | Attendance |
|--------------|--------------------------------|------------------------------|-------------------|
| 1 | Dr. Shobini Rajan | DDG, Focal Point | Present |
| 2 | Ms. Gitanjali Mohanty | Coordinator | Present |
| 3 | Ms. Revathi S | Programme Officer | Present |