Record of Discussions

Desk Review of the Principal Recipient SAATHII by the Oversight Committee for C-19 RM and KP Grants

Date: 25th March 2025
Time: 16:00- 17:00 Hrs
Mode: Virtual Meeting

A virtual desk review of the Non-Government Principal Recipient, SAATHII, for the C-19 RM and KP Grants was held on 25th March 2025, chaired by Dr. Ravikumar, Chairman of the Oversight Committee (Schedule enclosed in **Annexure1**). The meeting was attended by members of the Oversight Committee (OC), the India CCM Secretariat, Program Division, and representatives from the Non-Government Principal Recipient (NGPR), SAATHII for the C-19 RM Grant, as per the attendance list enclosed in **Annexure 2**. The objective of the review was to assess the implementation of the C-19 RM and KP grants up to February 2025 and evaluate the performance of the Principal Recipient based on their Key Performance Indicators.

Welcome Remarks

Dr. Ravikumar, Chairman, Oversight Committee, extended a warm welcome to all Oversight Committee members, Program Division, and representatives from the Non-Government Principal Recipient, SAATHII, who attended the meeting.

Following the welcome remarks, SAATHII delivered a presentation, which was broadly based on the format shared by the India CCM Secretariat and can be found enclosed in **Annexure 3**.

Major Discussion/Action Points are as follows:

S No.	Comments/suggestions	Response/discussions
1	Regarding the action taken on the recommendation "A report on monitoring quality of training program and effectiveness in attitudes and practice of people who took the training is required." from the last C19 RM review by the Oversight Committee, the Chair asserted that Pre- and post-test assessment of the master trainers was not enough. He mentioned that impact assessment of the trainers is required to analyse the improvement in their activities.	Mr. Manish Soosai, Director- C19 RM Project, SAATHII informed that SAATHII devised a tool and has done a feedback assessment survey among 473 community members among 9 States regarding legal literacy, the detailed findings report of which will be shared to the Oversight Committee.
2	Regarding the action taken on the Oversight Committee recommendation "Consider a revolving fund to encourage wider participation in social	SAATHII informed that they will seek inputs from their partners and will share the details with the Oversight Committee.

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	and micro enterprise activities." from the last C19 RM visit to Andhra Pradesh and Telangana, the Chair, Oversight Committee sought clarity on the quantification of the revolving fund.	
3	Regarding CBOs in the KP Grant extension, the Oversight Committee inquired if SAATHII is facing any challenges regarding the CBOs that are continuing in the KP Grant extended phase, the new CBOs that have joined and the 15 CBOs that will be joining.	SAATHII updated that they have 2 different strategies for the CBOs. SAATHII is doing midterm assessment for the 50 existing CBOs under the TARAS network. They have carried forward the budget for the activities which were not implemented earlier. For the new CBOs, there are 3 categories- 1. New 2. Emerging 3. Thriving, based on which SAATHII is doing a baseline assessment for those CBOs. Also, there are dedicated budget guidelines for the new CBOs to ensure their statutory compliance and strengthen their internal system.
4	Regarding the coordination with State authorities by the NG PR, the Oversight Committee inquired about the frequency of the meetings with the States. It was recommended to document the meetings with the States which would include major discussions and outcome of the meeting. Focal Point-GFATM, NACO advised SAATHII to conduct quarterly meetings with the States to appraise the leadership on their activities. Regarding the request for a letter on C19 RM to be issued to the States, he requested SAATHII to write to NACO through ICCM Secretariat after which NACO can issue the letter to the States.	SAATHII informed that they submit monthly progress reports to the States and join meetings with the States from time to time. SAATHII has conveyed that after the visit of the Oversight Committee to Andhra Pradesh and Telangana, SAATHII has been able to coordinate well with the States. However, they are not able to coordinate with other States regarding the same. The States have requested SAATHII for a letter from NACO to be issued to States regarding the C19 RM grant and its activities. SAATHII agreed to the recommendations of the Oversight Committee and the Program Division.
5	Regarding sustainability of CBOs, the Oversight Committee suggested CSR sources to be included in the	SAATHII informed that in their KP Grant extension proposal they have included areas of CSR registration and identifying sources of

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	sustainability mix options. Community-Led Initiatives for Livelihoods and Resource Mobilization needs a concerted effort.	CSR funds. Additionally, there will be a consultant level position in which the consultant would conduct trainings and support the CBOs in exploring different revenues for CSR support.
6	The Oversight Committee sought clarity regarding the selection procedure of 7 non performing SSRs which have not been discontinued by SAATHII.	SAATHII appraised that in the current project, SRs and SSRs were proposed by the Networks. SAATHII conducted a capacity assessment visit to these SRs and SSRs before on boarding them in which they identified some gaps. However, after Networks insisted that their CBOs required support and they would cooperate with SAATHII to ensure good performance of the CBOs, SAATHII went ahead with the on boarding. The gaps identified by SAATHII during the assessment were shared with the CBOs and action areas were marked under certain conditions. In January 2025, when SAATHII conducted an assessment, they realised that these CBOs were not at the same level and certain issues were identified. The SRs provided one quarter time to the CBOs to improve their performance. However, due to non-compliance and poor performance the PR and SR took the decision to discontinue those 7 SSRs. Subsequently, new SSRs were boarded in their place so that the overall performance of the project does not get hampered.
7	The Program Division advised SAATHII to ensure completion of their activities within the prescribed timelines.	SAATHII ensured to complete their activities within the prescribed timelines.
8	Regarding the progress report shared by SAATHII for the Quarter October-December 2024, the Oversight Committee addressed their concern on the lack of clarity regarding the actual performance of the NGPR and requested a more detailed, quarter wise as well as cumulative quantifiable progress report to be shared with the Oversight Committee.	SAATHII affirmed to provide the same to the Oversight Committee in their quarterly progress reports.

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9	SAATHI has been able to spend about 59 % of the budget grant. They have to intensify the efforts /activities	
10	Regarding C19 RM Key Performance Indicator 1- (Increase access to Social Protection schemes), the performance is quite low at 35 %. In addition to improvement in the activity details of services delivered such as numbers of IDs, Bank accounts, scheme performances to be given in the quarterly report.	SAATHI to provide this information
11	Training manuals for facilitation of social protection schemes, Training modules on organizational development may be shared with the SACS and NACO	SAATHI to note
12	In the way forward the PR has planned to Convene Community Advisory Committee (CAC) meetings in the SR	Consider taking on established capacity building modules /tools from EPIC and standardizing them.
13	The impact of the project extension is to be documented	SAATHI to document
14	It was noted that the training program for Community Facilitators (CFs) has made significant progress, achieving 94% of the targeted batches and training 3569 CFs (cumulative), which is nearly 90% of the overall target. However, de-duplication from TI service delivery should be ensured. Consider documenting the experience of Community Champions involvement in these training programs and resulting service delivery.	SAATHI to document
15	Regarding service delivery progress, the report shows applied, accessed and conversion rates. The same may be explained as to how the achievements are higher than applied.	SAATHI to document
16	There is delay in development of IEC material through TVH. Dissemination plan is not mentioned. Prototypes are also to be shared with NACO.	SAATHI to note

The meeting ended with a vote of thanks.

The key actionable, responsibilities and timelines specific are summarized below:

S No.	Action Point	Timeline
1	Grant document of C19 RM and KP grant to be shared	7th May 2025
2	Submission of final consolidated report of the C19 RM including the final expenditure and performance under different KPIs.	7th May 2025
3	Revised KP Grant Framework to be shared with the Oversight Committee	7th May 2025
4	Performance in Quarterly progress reports to be submitted in cumulative format (from beginning of C19 to that present quarter) as well as quarter wise format, to the Oversight Committee.	Quarterly Submission of next Progress report by 15th May 2025
5	Baseline assessment of CBOs by SATTVA to be shared with the Oversight Committee	7th May 2025
6	Training manuals and SOPs on the Organisation development to be shared with the Oversight Committee	7th May 2025
7	Details of service delivery under social protection schemes to be provided in the quarterly reports	Quarterly Submission of next Progress report by 15th May 2025
8	Many legal literacy sessions have been conducted. However, the outputs to be documented and reported in quarterly reports in terms of numbers of sex workers who have availed services of DLSA, number who have accessed NALSA helplines, crisis handled etc.	Quarterly Submission of next Progress report by 15th May 2025
9	Copy of the Signed Grant document showing the proposed activities WTM etc needs to be urgently shared with NACO and OC	7th May 2025

Schedule of Virtual C19 RM and GC7 Grant Desk Review of PRs by the Oversight Committee

March 2025

Chaired by Chair and Co-Chair, Oversight Committee and facilitated by the India CCM Secretariat.

Date	Time	Description	Facilitator/Presenter	Chairperson
19/03/2025	11:00-12:00	GC7 Presentation by TCI Foundation (Malaria)	TCI Foundation	Chair and Co-Chair, Oversight Committee
25/03/2025	11:00-12:00	C19 RM Presentation by IHAA (HIV)	India HIV/AIDS Alliance	
25/03/2025	16:00-17:00	C19 RM Presentation by SAATHII (HIV)	Solidarity and Action Against The HIV Infection in India	
28/03/2025	11:00-12:00	C19 RM Presentation by PLAN India (HIV)	PLAN India	
28/03/2025	16:00-17:00	GC7 Presentation by IHAA (HIV)	India HIV/AIDS Alliance	
01/04/2025	11:00-12:00	GC7 Presentation by PLAN India (HIV)	PLAN India	
01/04/2025	16:00-17:00	GC7 Presentation by SAATHII (HIV)	Solidarity and Action Against The HIV Infection in India	
04/04/2025	11:00-12:00	GC7 Presentation by HLFPPT (HIV)	Hindustan Latex Family Planning Promotion Trust	
04/04/2025	16:00-16:30	GC7 Presentation by KHPT (TB)	Karnataka Health Promotion Trust	
04/04/2025	16:30-17:00	GC7 Presentation by SAATHII (TB)	Solidarity and Action Against The HIV Infection in India	
08/04/2025	11:00-11:30	GC7 Presentation by HLFPPT (TB)	Hindustan Latex Family Planning Promotion Trust	

Date	Time	Description	Facilitator/Presenter	Chairperson
08/04/2025	11:30-12:00	C19 RM Presentation by WJCF (TB)	William J and Clinton Foundation	
08/04/2025	16:00-16:30	C19 RM Presentation by The Union (TB)	International Union against Tuberculosis and Lung Diseases	
08/04/2025	16:30-17:00	C19 RM Presentation by FIND India (TB)	Foundation for Innovative New Diagnostics India	
11/04/2025	11:00-11:30	C19 RM Presentation by CTD (TB)	Central TB Division	
11/04/2025	11:30-12:00	Internal meeting and discussions of OC (9th OC meeting)	All members of OC facilitated by ICCM secretariat	
TBD		PR Desk Review Debrief meeting	Chair/ Co chair Oversight Committee	JS (GFATM)

List of Participants:

S No.	Name	Designation	Organisation
1	Dr. U B Das	Sr. CMO (SAG)	NACO
2	Dr. Ravikumar	Chairman	Oversight Committee
3	Dr. Gopakumar	Vice Chairman	Oversight Committee
4	Ms.Nandini Kapoor Dhingra	Member	Oversight Committee
5	Mr.Pratik Raval	Member	Oversight Committee
6	Ms. Deepika Joshi	Member	Oversight Committee
7	Dr. Benu Bhatia	Grants Manager	NPMU, NACO
8	Mr. BL Parihar	M&E Manager	NPMU, NACO
9	Mr. Manish Soosai	Project Director-C19 RM	SAATHII
10	Mr. Arpan Bose	Deputy Project Director-C19 RM	SAATHII
11	Mr. Mahender	NAPS	SAATHII
12	Mr. S Saravana Kumar	Sr. Program Officer	SAATHII
13	Mr. Azhar	SMEO	SAATHII
14	Ms. Sudha Jha	Assistant Program Specialist	SAATHII
15	Ms. Tabassum Khan	Sr. M&E Officer	SAATHII
16	Mr. KVS Prasad	Finance Manager	SAATHII
17	Mr. Karthick Bharathy	Asst. Program Specialist-SP Grant	SAATHII
18	Dr. Shobini Rajan	CMO (SAG), NACO/ICCM Focal Point	NACO/ICCM
19	Gitanjali Mohanty	Coordinator	ICCM
20	Sadaf Ahmad	Program Officer	ICCM
21	Chanderpal	Admin. Assistant	ICCM