

Record of Discussions

Desk Review of the Principal Recipient PLAN India by the Oversight Committee for KP Grant

Date: 28th March 2025

Time: 11:00- 12:00 Hrs

Mode: Virtual Meeting

A virtual desk review of the Non-Government Principal Recipient, PLAN India, for the KP Grant was held on 25th March 2025, chaired by Dr. Ravikumar, Chairman of the Oversight Committee (Schedule enclosed in **Annexure1**). The meeting was attended by members of the Oversight Committee (OC), the India CCM Secretariat, Program Divisions, and representatives from the Non-Government Principal Recipient (NGPR), PLAN India for the Key Population Grant, as per the attendance list enclosed in **Annexure 2**. The objective of the review was to assess the implementation of the C-19 RM and KP grants up to February 2025 and evaluate the performance of the Principal Recipient based on their Key Performance Indicators.

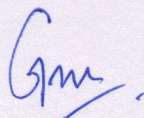
Welcome Remarks

Dr. Ravikumar, Chairman, Oversight Committee, extended a warm welcome to all Oversight Committee members, Program Division, and representatives from the Non-Government Principal Recipient, PLAN India, who attended the meeting.

Following the welcome remarks, PLAN India delivered a presentation, which was broadly based on the format shared by the India CCM Secretariat and can be found enclosed in **Annexure 3**.

Major Discussion/Action Points are as follows:

S No.	Comments/suggestions	Response/discussions
1	The Oversight Committee sought clarity regarding the roles of SLNs, CBOs and Clinics being similar or different under PLAN India's KP Grant.	PLAN informed that the structure and services provided under SLN, CBO and Clinic are different and agreed to provide the details on the roles of SLN, CBO and Clinic to the Oversight Committee.
2	It was confirmed if any formal mechanism at the State level has been formed by the NGPR for engagement. The Oversight Committee sought clarity regarding the frequency of NGPR engagement and report sharing with the States.	Project Lead-C19 RM, PLAN India confirmed that a formal mechanism at the State level has been formed for engagement. It was informed that the meeting with the State has been conducted once in Andhra Pradesh along with a one time submission of a performance report whereas there is regular engagement with the stakeholders of Telangana State.
3	Information on the inter collaboration with the TB and HIV activities and cross referral for screening was sought.	PLAN India agreed to provide the TB and HIV screening data to the Oversight Committee.



S No.	Comments/suggestions	Response/discussions
4	Regarding KP registration, it was remarked that there was a scope for improvement and the performance was advised to be improved.	PLAN India acknowledged the remark and ensured to improve performance.
5	Regarding the KPI "KP registration" clarity was sought as to if any additional services are provided along with the registration and what target is expected to be achieved in the Phase II of the grant.	It was appraised that all SRs like informal CBOs, FPAI clinics and SLNs have different working mechanisms based on which they provide services. PLAN India informed that in their next review they would provide clarity on each type of SR and their services along with a clear target for achievement.
6	Regarding the indicator "Positive and on treatment" clarity was sought on what service delivery points was the data being captured from and if there were any particular groups which were being identified by PLAN India from the data.	PLAN confirmed that the data was being captured from ICTCs
7	It was reiterated that during the C19 RM visit by the Oversight Committee it was found that there was no documentation of referrals for HIV testing and the Oversight Committee had recommended that there should be proper documentation of the same to ensure 100 % testing coverage.	PLAN India appraised that in the phase II of the KP Grant it is mandatory that there should be accompanied referral at the CBO level along with a referral slip to ensure 100% coverage for HIV testing
8	Under performance was noted regarding linkage and availing of Social Entitlement schemes by Key Population.	PLAN India acknowledged the remark and ensured to improve performance in the future.
9	The budget utilization is 71% as on date.	Revised plan to utilize the balance to be conveyed.
10	Cross referral of KPs for HIV, TB and NCD is required to be done on priority and output to be documented and reported.	PLAN India to note and comply.

The meeting ended with a vote of thanks.

The key actionable, responsibilities and timelines specific are summarized below:

S No.	Action Point	Timeline
1	Details on the roles of SLN, CBO and Clinics under KP Grant to be shared with the Oversight Committee.	In the next Progress report by 15 th May 2025
2	Exhaustive list of KPIs along with their state wise performance to be shared in the quarterly reports along with cumulative data.	Quarterly Submission of next Progress report by 15 th May 2025

Gm.

S No.	Action Point	Timeline
3	Grant document of C19 RM and KP grant to be shared	7th May 2025
4	Consolidated report on entire C19 RM and KP Grant to be shared including the final expenditure and performance under different KPIs.	In the next Progress report by 15 th May 2025
5	Findings and recommendations of the Global Fund Country Team visits to be shared	7th May 2025
6	The C 19 RM grant proposal for the extension period shows the activities and sub-activities in detail. The PR may communicate the performance against each of those in the quarterly reports.	Quarterly Submission of next Progress report by 15 th May 2025
7	Revised KP Grant Framework /Timeline for the remaining period of the grant to be shared with the Oversight Committee	7th May 2025
8	Performance in Quarterly progress reports to be submitted in cumulative format (from beginning of C19 to that present quarter) as well as quarter wise format, to the Oversight Committee.	Quarterly Submission of next Progress report by 15 th May 2025

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Annexure 1**Schedule of Virtual C19 RM and GC7 Grant Desk Review of PRs by the Oversight Committee**

March 2025

Chaired by Chair and Co-Chair, Oversight Committee and facilitated by the India CCM Secretariat.

Date	Time	Description	Facilitator/Presenter	Chairperson
19/03/2025	11:00-12:00	GC7 Presentation by TCI Foundation (Malaria)	TCI Foundation	Chair and Co-Chair, Oversight Committee
25/03/2025	11:00-12:00	C19 RM Presentation by IHAA (HIV)	India HIV/AIDS Alliance	
25/03/2025	16:00-17:00	C19 RM Presentation by SAATHII (HIV)	Solidarity and Action Against The HIV Infection in India	
28/03/2025	11:00-12:00	C19 RM Presentation by PLAN India (HIV)	PLAN India	
28/03/2025	16:00-17:00	GC7 Presentation by IHAA (HIV)	India HIV/AIDS Alliance	
01/04/2025	11:00-12:00	GC7 Presentation by PLAN India (HIV)	PLAN India	
01/04/2025	16:00-17:00	GC7 Presentation by SAATHII (HIV)	Solidarity and Action Against The HIV Infection in India	
04/04/2025	11:00-12:00	GC7 Presentation by HLFPT (HIV)	Hindustan Latex Family Planning Promotion Trust	
04/04/2025	16:00-16:30	GC7 Presentation by KHPT (TB)	Karnataka Health Promotion Trust	
04/04/2025	16:30-17:00	GC7 Presentation by SAATHII (TB)	Solidarity and Action Against The HIV Infection in India	
08/04/2025	11:00-11:30	GC7 Presentation by HLFPT (TB)	Hindustan Latex Family Planning Promotion Trust	
08/04/2025	11:30-12:00	C19 RM Presentation by WJCF (TB)	William J and Clinton Foundation	
08/04/2025	16:00-16:30	C19 RM Presentation by The Union (TB)	International Union against Tuberculosis and Lung Diseases	

Date	Time	Description	Facilitator/Presenter	Chairperson
08/04/2025	16:30-17:00	C19 RM Presentation by FIND India (TB)	Foundation for Innovative New Diagnostics India	
11/04/2025	11:00-11:30	C19 RM Presentation by CTD (TB)	Central TB Division	
11/04/2025	11:30-12:00	Internal meeting and discussions of OC (9 th OC meeting)	All members of OC facilitated by ICCM secretariat	
TBD		PR Desk Review Debrief meeting	Chair/ Co chair Oversight Committee	JS (GFATM)

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List of Participants:

S No.	Name	Designation	Organisation
1	Dr. U B Das	DDG	NACO
2	Dr. Ravikumar	Chairman	Oversight Committee
3	Dr. Gopakumar	Vice Chairman	Oversight Committee
4	Ms. Nandini Kapoor Dhingra	Member	Oversight Committee
5	Ms. Deepika Joshi	Member	Oversight Committee
6	Mr. Pratik Raval	Member	Oversight Committee
7	Dr. Benu Bhatia	Grants Manager	NPMU, NACO
8	Mr. BL Parihar	M&E Manager	NPMU, NACO
9	Ms. Simran Shiekh	Project Lead- C19 RM	PLAN India
10	Dr. Shobini Rajan	CMO (SAG), NACO/ICCM Focal Point	NACO/ICCM
11	Gitanjali Mohanty	Coordinator	ICCM
12	Sadaf Ahmad	Program Officer	ICCM
13	Chanderpal	Admin. Assistant	ICCM

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